

JOB VACANCIES

Nyanza Reproductive Health Society (NRHS) is a non-profit organization with its headquarters in Kisumu dedicated to improving reproductive health of men and women. NRHS has several research projects related to HIV prevention and treatment as well as reproductive health. In the continued pursuit of its mandate, NRHS seeks highly qualified candidates for the following positions based in Kisumu:

JOB TITLE: Quality Assurance Manager

JOB LOCATION: Kisumu

REPORTING TO: Director

Duties & Responsibilities:

- Providing overall leadership and coordination of quality assurance, control and improvement activities across research studies.
- Ensuring that study activities are implemented in compliance with approved protocols, Standard Operating Procedures, Good Clinical Practice, research ethics guidelines, and applicable regulatory requirements.
- Developing, reviewing, and supporting the implementation of Standard Operating Procedures, quality management plans, quality control tools, checklists, and other study quality documents
- Monitor clinical quality, patient safety and continuous quality improvement
- Facilitate and assist with adverse event review and reporting
- Performing quality checks on the informed consent forms, case report forms, specimen collection and other study documents
- Supervise, mentor and support staff performance and development.
- Assist with site preparations for visits by external monitors and auditors where necessary
- Collaborate with investigators, partners and government stakeholders on clinical guidelines implementation and development
- Prepare technical reports and support program planning, monitoring and evaluation

Qualifications and Competencies

- Bachelor's degree in health-related discipline, clinical research, public health, nursing or related fields.
- Master's degree in a relevant field will be an added advantage.
- Registered and licensed by relevant professional body.
- Minimum of 3 years' experience in monitoring and evaluation of public health programs, or quality assurance/quality control in programs or public health research
- Training in Good Clinical Practice (GCP) with a good understanding of research ethics
- Experience in clinical trials, including quality assurance, protocol compliance, source data verification, informed consent review, and preparation for monitoring or audit visits.

JOB TITLE: Pharmaceutical Technologist

LOCATION: Kisumu

REPORTING TO: Research Study Coordinator

Duties & Responsibilities:

- Dispense study medications and other pharmaceuticals per study protocols and standard operating procedures (SOPs).
- Efficiently organize the pharmacy to make the identification of investigation products easier and faster
- Ensures good commodities management.
- Ensures availability and follow-up of the pharmacy SOPs
- Maintaining full control over delivering, stocking, and labelling drugs and other products
- Compilation of regular reports
- Maintain accurate and up-to-date records of dispensed medications and participant files

Qualifications and Competencies

- Diploma in Pharmaceutical Technology from a recognized institution.
- Registered by the PPB with a relevant practicing license
- At least 2 years working experience and exposure to HIV prevention, care and treatment
- At least 2 years of working experience in research studies.
- Certification in GCP or GPP is highly desirable.

APPLICATIONS SHOULD INCLUDE:

- A CV detailing current work, prior experience, and qualifications including the areas described above, telephone and e-mail contact
- Names, telephone and e-mail contacts of at least 2 professional referees

Apply via [APPLICATION LINK \(https://forms.gle/h2hwf4iv8DxSotgaA\)](https://forms.gle/h2hwf4iv8DxSotgaA). Applications submitted on or before 22nd July 2026 will receive preference.

For inquiries, feel free to reach us at humanresources@nrhskenya.org.